



**Amington Heath Primary School and Nursery**  
**Nursery Admissions Policy**

**School Own Policy**

**Approved on: 13/07/2021**

**Last reviewed: 04/10/22**

**Review by: 04/10/2023**

## Admissions Policy

At Amington Heath Primary School, we welcome any interest shown by the parents of prospective new pupils and will, where possible, co-operate fully to accommodate the wish of families in placing their child(ren) at the school. We understand that for some parents choosing nursery and school places can be a difficult decision, so aim through the procedures outlined in this policy to do all we can to make the process simple.

### Initial interest

Parents who are considering sending their children to the nursery are asked to contact the school office to arrange a visit and collect a copy of the school prospectus. A school interest form is completed and kept on file for any prospective pupil. When a place is confirmed, a data collection pack is given to the parent.

### Admissions

Children can be admitted to nursery throughout the school year. Places are confirmed in order of enquiry. Children can start nursery from the age of 2. Parents can pay for sessions or use Think2 or three-year old funding where eligible.

Where the nursery is oversubscribed, admission will be determined following the same criteria as the rest of the school. This is summarised below:

- Children in care and children who ceased to be in care because they were adopted (or became subject to a child arrangements order or special guardianship order) as defined by the Children Act 1989.
- Children previously in care outside of England or Wales who ceased to be in care because they were adopted (or became subject to a child arrangement order or special guardianship order).
- Children who satisfy both of the following tests:
  - the child is distinguished from the great majority of other applicants either on their own medical grounds or by other exceptional circumstances and;
  - the child would suffer hardship if they were unable to attend the preferred school.
- Children who have an elder sibling in attendance at the preferred school Children living within the catchment area of the preferred school
- Other children arranged in order of priority according to how near their home addresses are to the main gate of the school, determined by a straight-line measurement.

### Allocation of Sessions

In order to ensure the safety and wellbeing of all children, we comply strictly to the early year's pupil staffing ratios. This means that we may decline children sessions if these ratios will be exceeded.

In nursery 1 the maximum number of children per session is 20. This may be capped lower for certain sessions to comply with staffing ratios for 2 and 3 year olds.

In nursery 2 the maximum number of children per session is currently 34.

We will work with parents where possible to provide the sessions required.

| Record of amendments |      |   |
|----------------------|------|---|
| Date                 | Page | Comment   |
| October 22           | 1    | Amended to state nursery not school. Removed use of LA geographical system to calculate distance from school. |